

**Virginia Hamilton, Ph.D.**

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**Education**

**Ph.D.** (1991) *The University of Texas at Austin*  
Curriculum & Instruction/Adult Education & Human Resource Management

**M.A.** (1985) *San Diego State University*  
Communication Studies

**B.A.** (1981) *San Francisco State University*  
Speech Communication

**SPHR** (1999) Certified Senior Human Resource Professional *Society of Human Resource Management Professional Association (currently expired)*

**University Teaching Experience**

1999-Present

**University of California, Davis**

Full-Time Continuing Lecturer, Department of Communication

1999-2001

**California State University, Sacramento**

Instructor, Department of Communication

2000

**Sacramento City College**

Instructor, Department of Communication

9/2000-12/2000

**Sonoma State University**

Instructor Department of Education

1983-1985

**San Diego State University**

Teaching Assistant (1983)/Head Teaching Assistant (1984)

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## **University Courses Designed and Taught**

- Organizational Communication (UCD)
- Interpersonal Communication Competence (UCD)
- Contemporary Theories of Human Communication (UCD)
- Gender Differences in Communication (UCD)
- Semantic and Pragmatic Functions of Language (UCD)
- Nonverbal Communication (UCD)
- Storytelling and Leadership (UCD)
- Empirical Research Methods & Statistics (UCD)
- Internships in Communication (UCD)
- Small Group Communication (CSUS, SCC)
- Public Speaking (SDSU)
- History of Education (graduate level) (SSU)
- Psychological Theories of Learning (graduate level) (SSU)

## **Business Training and Consulting Experience**

### **Freelance Projects**

Textbook Editing: Provided reviews and feedback on several Communication textbooks:

- *Bedford/St. Martin's: Organizational Communication and Therapeutic Communication*
- *Oxford University Press: Interpersonal Communication*
- *McGraw Hill: Reflect and Relate (Interpersonal Communication)*

Business Consulting: Provided research and advice on “start-up business” design, website content, customer service processes, and marketing materials.

- *Essential Indulgence, Rancho Cordova, CA*
- *Royal Master's Photography, Las Vegas, CA*

Business Training: Designed all day + business workshops and delivered them.

- *UC Davis Executive Program, Davis, CA*
- *Nelson Staffing, Sonoma and San Francisco, CA*

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## **Professional Employment**

*TSU Staffing, Concord, CA*

February 1998 – June 1999

**Internal Consultant**

- Provided cross-departmental strategic and tactical support to all leadership and management positions.
- Lead all aspects of business development and continuous improvement efforts resulting in a high-profit sale of the company.

*Empowerment Concepts, San Francisco, CA* July 1997 – February 1988

**Vice President/Human Resource Management Consultant**

- Designed and implemented human resource management systems for key Fortune 500 accounts and dozens of mid-size accounts.
- Presented marketing presentations nationwide to groups of 30+ human resource professionals.
- Created Communication solutions for entire client base.

*TSU Staffing, Concord, CA*

November 1994 – July 1997

**Corporate Trainer and Director of HR**

- Designed 20+ original sales, client service, recruiting, HR laws, and management training workshops in the first year.
- Delivered full day workshops, on average, twice a week.
- Brought all interviewing and staffing procedures in line with the law.
- Worked as the “right hand” to the owners in re-designed all company processes, improving efficiency, customer satisfaction, and legality.

*Gerber Business Development, Petaluma, CA* August 1992 - November 1994

**Director of Program Development**

- Worked as the “right hand” to the owners designing company processes.
- Co-designed company’s multi-media marketing seminar.
- Presented marketing seminars weekly to audiences of 40+ small business owners throughout No. CA.
- Co-created and designed 18 week (144 hour) consultant training program.

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**Business Workshops Designed and Delivered**

- Gender and Workplace Communication (*UC Davis Executive Program*)
- Communication Competence (*UC Davis Executive Program*)
- Public Speaking (*California Water Resources*)
- Overcoming the Fear of Public Speaking (*California Water Resources*)
- Five-Year Strategic Planning Workshop (*TSU Staffing*)
- Sales Training (*TSU Staffing*)
- Customer Service (*TSU Staffing*)
- Management Skills (*TSU Staffing*)
- Interviewing Laws (*TSU Staffing*)
- Designing Your Small Business (*Gerber Business Development*)
- The “Point of View” (*Gerber Business Development*)

### **Accomplishments**

Awarded by UC Davis Student Body: Most Distinguished Faculty Member: Picnic Day 2007.

Nominated for Federation Teaching Award (UC Davis) four times (2001, 2005, 2006, 2007.)

Was selected as one of six “Campus Celebrities” for “We are Aggie Pride” Fundraiser (2012)